

Self-service check-out / check-in

Universität Erfurt

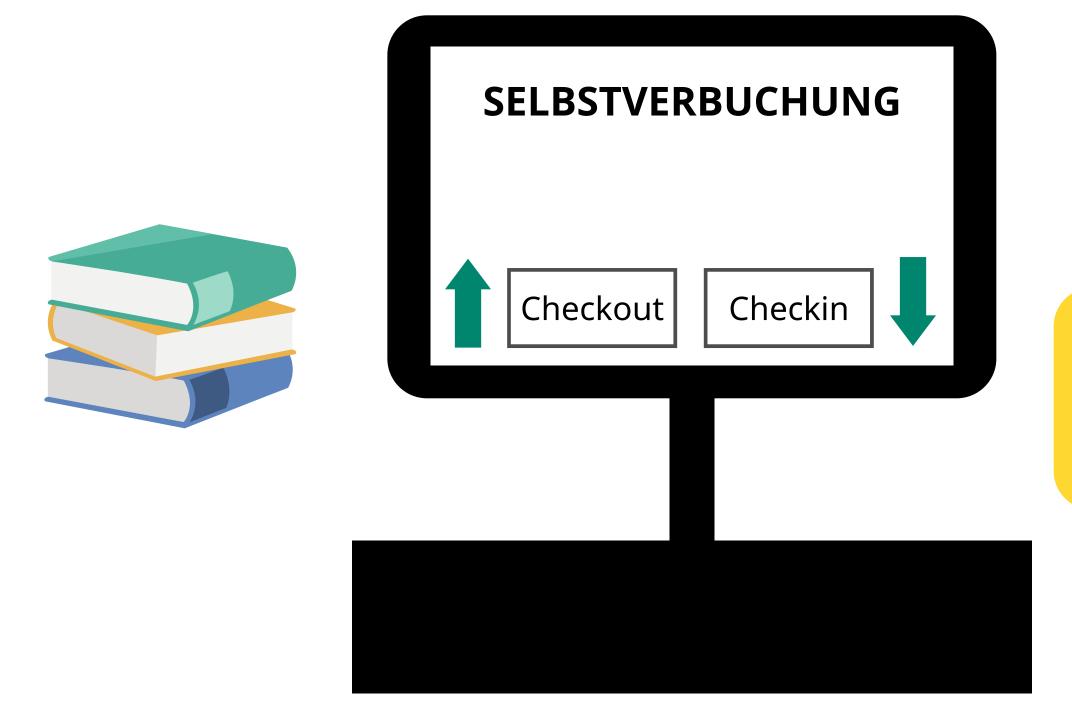
Benutzerausweis

Tel.: 0361/737-5858

E-Mail: thoska@uni-erfurt.de

Fragen zur Chipkarte

www.uni-erfurt.de/thoska





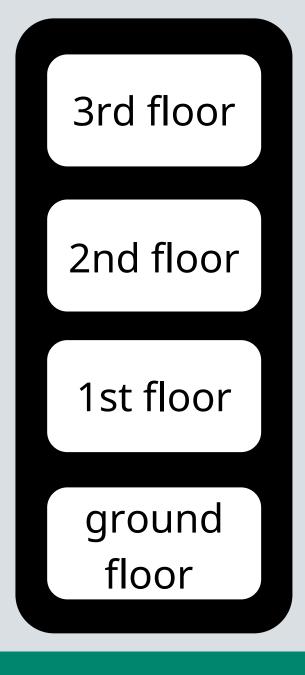
What does self-service mean?



In the library you will find devices for **independent borrowing and returning of books** from the reading room and the textbook collection. You need the thoska or the library card for it.



On ground floor and 2nd floor





1 device for check-out



3 for check-out / 1 for check-in







There are a total of **4 devices** on the ground floor and the 2nd floor.

Returning media is only possible on the ground floor

at the right device.

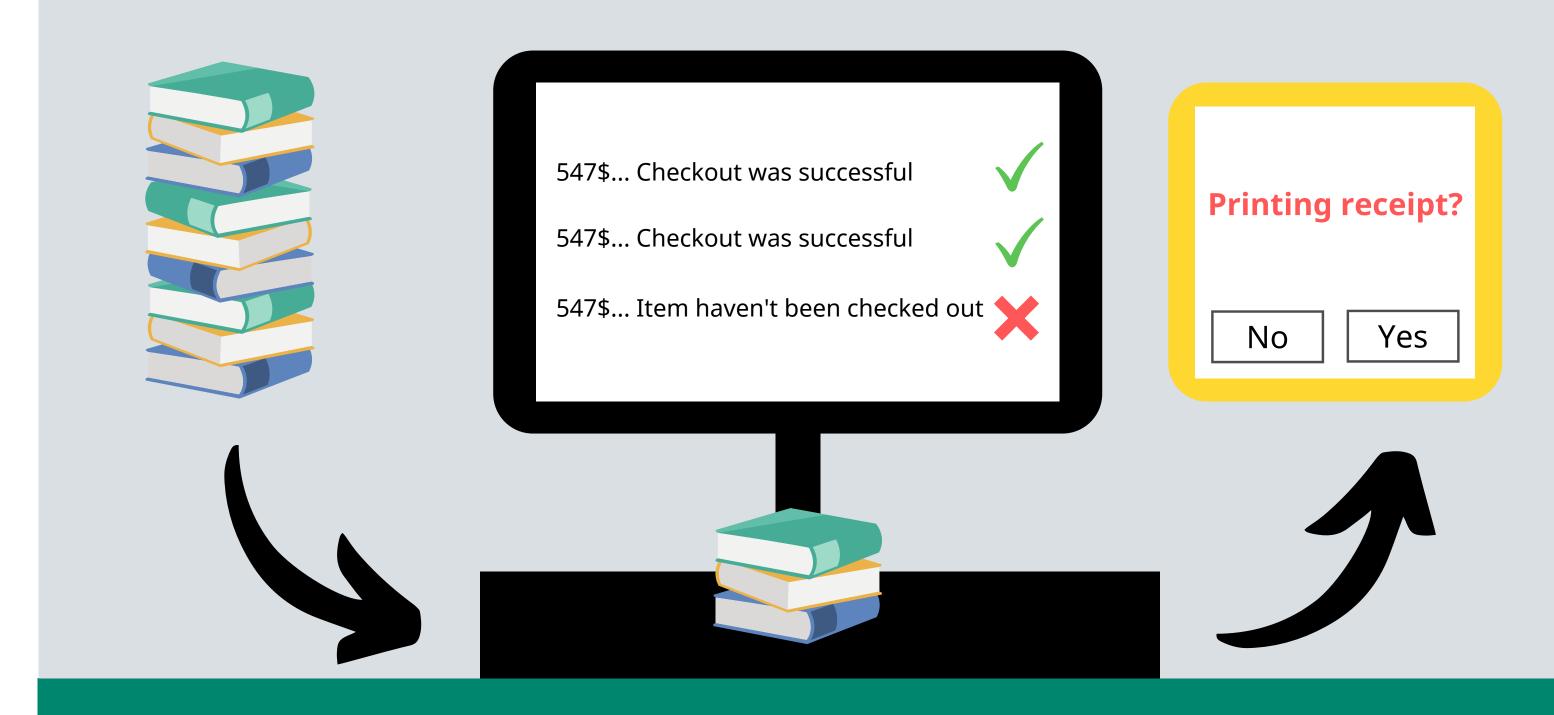


How does the check-out work?



Select the "Checkout"-Button, insert your thoska/library card, enter your password, ...

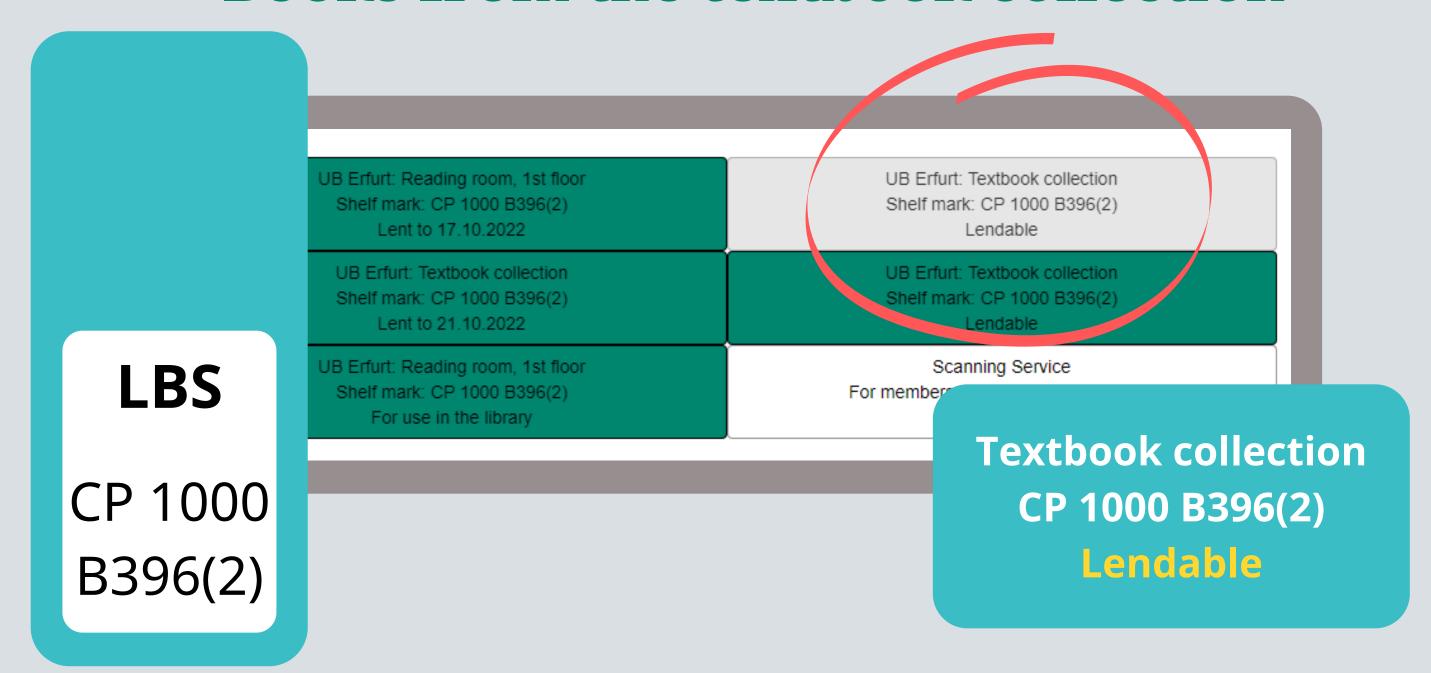




... put the items on the marked area in the middle and remove the card when you are ready. Some items can not be borrowed by all or not at all. Please note the following exceptions.



Books from the textbook collection



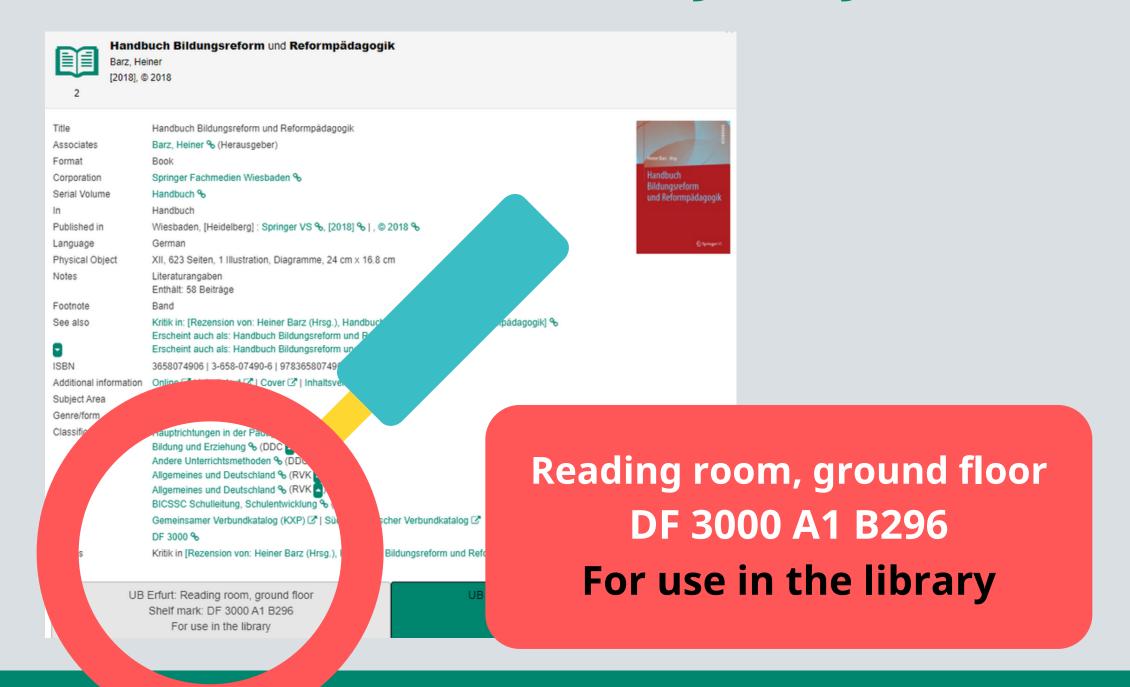
... can only be borrowed by students and employees of the University of Erfurt!



Books for use in the library only

Keine Ausleihe

DF 3000 A1 B296



... are marked with the red sticker "Keine Ausleihe". In the catalogue, the books are labeled with "For use in the library".



Further exceptions

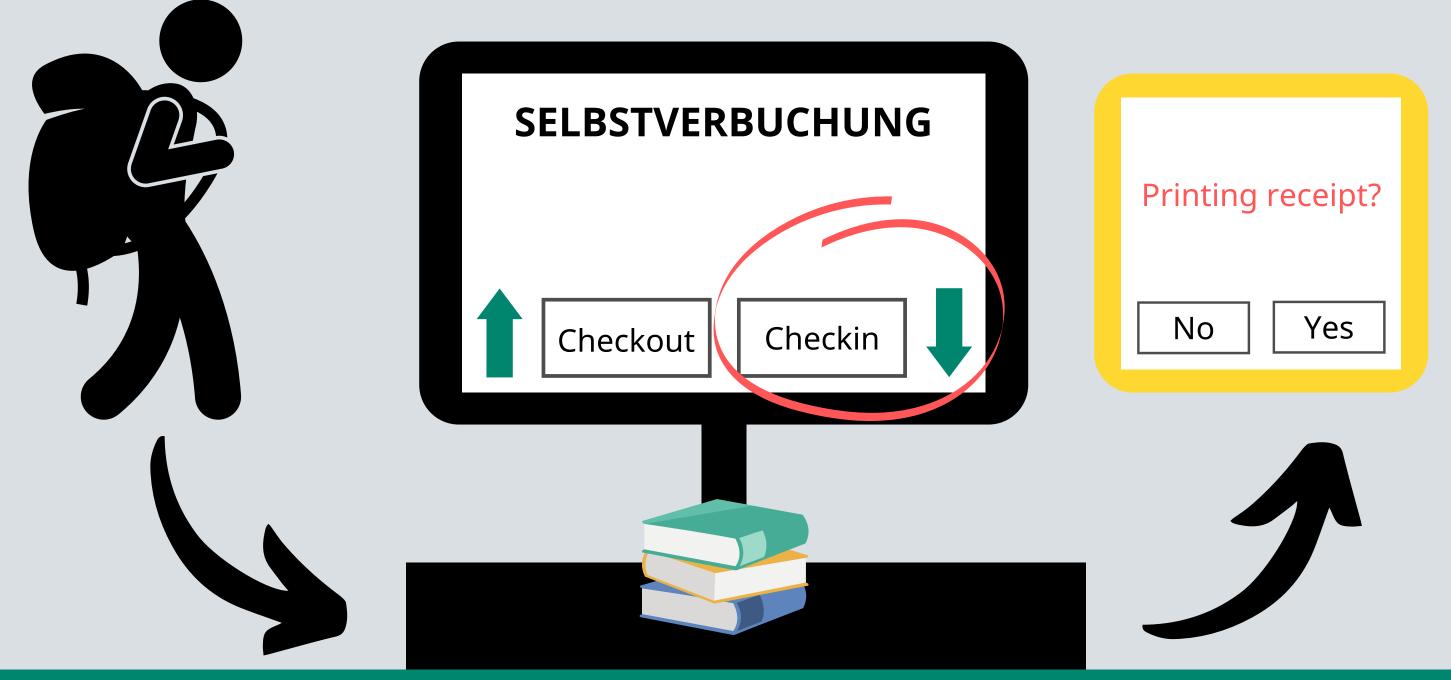




In addition, journals and books from the course reserve collections are not available for loan.



How does the check-in work?

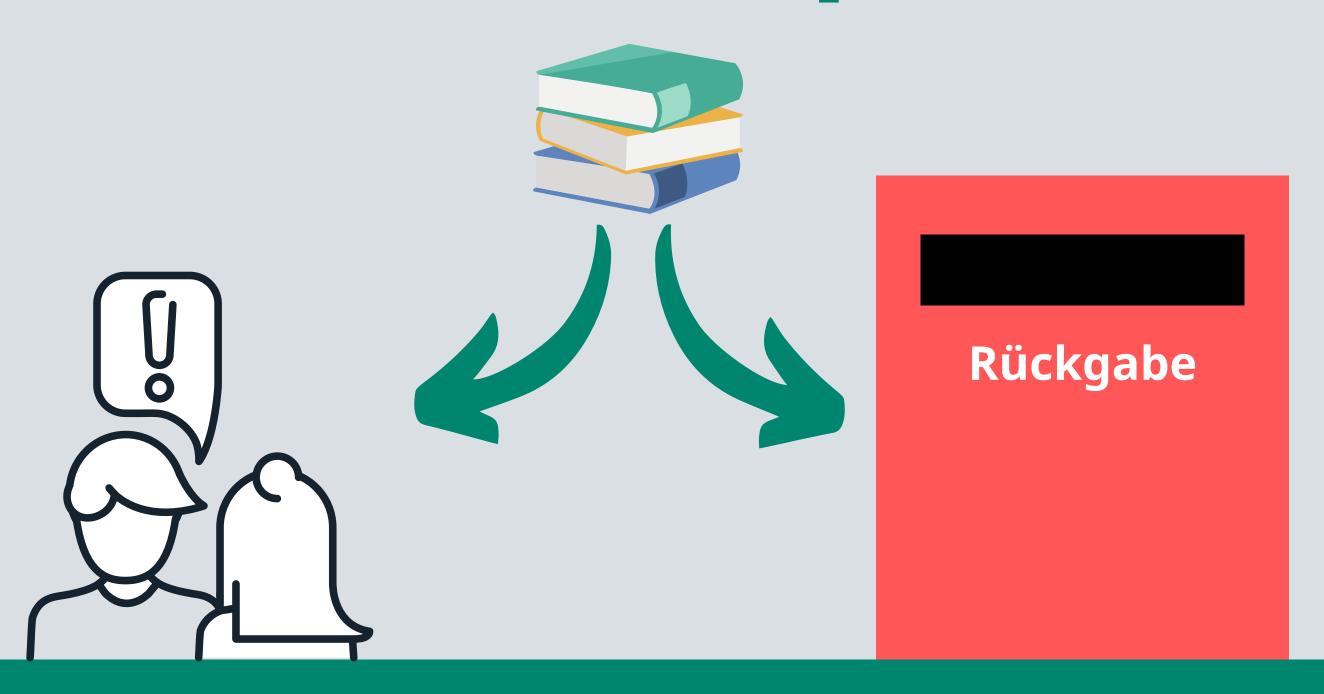


You don't need a library card to return items. Select the "Checkin"-Button and follow the instructions on the display.

Please place the returned media on the shelf next to it.



Further return options



Media can also be returned at the service desk on library's ground floor and via the red return box at the entrance.



We are here to help.

Mon - Fri at the service desk

0361 - 737 5800

information.ub@uni-erfurt.de

uni-erfurt.de/en/erfurt-university-library

