



Application for approval of

filming

photo shoot

Information of the applicant

name of the applicant | company/institution, if applicable

street

postcode | city

phone | fax

e-mail

contact person of the applicant on site | mobile phone number

Information of the principal

name of the client | company/institution, if applicable

street

postcode | city

phone | fax

e-mail

intended use | type of publication

production title | publication

publisher | editor

publisher | editor

date of broadcast | date of release | time of broadcast, if applicable

technology in use

cameras	quantity	lightrails
lifting	platform/crane	other

shooting/recording location(s) | time period

object | rooms

date | time

duration of recordings

Conditions for the performance of filming | photo shoots

- The research, teaching, study and administrative operations of the University of Erfurt must not be impaired by filming or photography. Rescue and escape routes must be kept clear. Traffic and safety regulations must be observed at all times. The regulations in force at the University of Erfurt must be observed.
- Authorisation required, if any, shall be obtained by the applicant at his own expense.
- The film and photo recordings may only be used and published for the stated purpose. Further publications require separate permission. A separate agreement with the University of Erfurt is required for the dissemination of visual material to third parties.
- Shooting permits shall be granted on the basis of the above dates and only upon presentation of a corresponding concept.
- The University of Erfurt reserves the right to charge fees for the use of its premises.
- The applicant undertakes to restore the objects or premises used to their original condition. Requests for alterations and conversions are subject to approval.
- The applicant is liable for personal injury and property damage caused by him/her, his/her staff or other agents as a result of the filming or photography, including preparation and processing. He/she must also indemnify the University of Erfurt against all claims by third parties.
- The applicant assures that the rights of third parties (in particular copyrights and personal rights) will not be violated in connection with the filming or photography carried out by

him/her. It is pointed out that the recording of uninvolved persons is not permitted without their consent.

- Side agreements must be in writing.
- The University of Erfurt is to be stated as the motive.
- The applicant provides the University of Erfurt with two specimen copies of the publication or film free of charge.

I have taken note of the above conditions and accept them.

place, date

signature

Permission is granted:

place, date

for the University of Erfurt